

To: Members of the Cabinet

Notice of a Meeting of the Cabinet

Tuesday, 20 April 2021 at 2.00 pm

Virtual

Please note that due to guidelines imposed on social distancing by the Government the meeting will be held virtually. If you wish to view proceedings please click on this [Live Stream Link](#)
However, that will not allow you to participate in the meeting



Yvonne Rees
Chief Executive

April 2021

Committee Officer: **Sue Whitehead**
Tel: 07393 001213; E-Mail: sue.whitehead@oxfordshire.gov.uk

Membership

Councillors

Ian Hudspeth	Leader of the Council
Mrs Judith Heathcoat	Deputy Leader
Lawrie Stratford	Cabinet Member for Adult Social Care & Public Health
Steve Harrod	Cabinet Member for Children & Family Services
Ian Corkin	Cabinet Member for Council Business & Partnerships
Lorraine Lindsay-Gale	Cabinet Member for Education & Cultural Services
Yvonne Constance OBE	Cabinet Member for Environment
David Bartholomew	Cabinet Member for Finance
Eddie Reeves	Cabinet Member for Highways Delivery and Operations
Mark Gray	Cabinet Member for Local Communities

The Agenda is attached. Decisions taken at the meeting will become effective at the end of the working day on Wednesday 28 April 2021 unless called in by that date for review by the appropriate Scrutiny Committee. Copies of this Notice, Agenda and supporting papers are circulated to all Members of the County Council.

Date of next meeting: 22 June 2021

Declarations of Interest

The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

List of Disclosable Pecuniary Interests:

Employment (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines.

<http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Glenn Watson on **07776 997946** or glenn.watson@oxfordshire.gov.uk for a hard copy of the document.

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.

AGENDA

1. Apologies for Absence

2. Declarations of Interest

- guidance note opposite

3. Minutes (Pages 1 - 14)

To approve the minutes of the meeting held on 16 March 2021 (**CA3**) and to receive information arising from them.

4. Questions from County Councillors

Any county councillor may, by giving notice to the Proper Officer by 9 am two working days before the meeting, ask a question on any matter in respect of the Cabinet's delegated powers.

The number of questions which may be asked by any councillor at any one meeting is limited to two (or one question with notice and a supplementary question at the meeting) and the time for questions will be limited to 30 minutes in total. As with questions at Council, any questions which remain unanswered at the end of this item will receive a written response.

Questions submitted prior to the agenda being despatched are shown below and will be the subject of a response from the appropriate Cabinet Member or such other councillor or officer as is determined by the Cabinet Member, and shall not be the subject of further debate at this meeting. Questions received after the despatch of the agenda, but before the deadline, will be shown on the Schedule of Addenda circulated at the meeting, together with any written response which is available at that time.

5. Petitions and Public Address

This Cabinet meeting will be held virtually in order to conform with current guidelines regarding social distancing. Normally requests to speak at this public meeting are required by 9 am on the day preceding the published date of the meeting. However, during the current situation and to facilitate these new arrangements we are asking that requests to speak are submitted by no later than 9am four working days before the meeting i.e. 9 am on Wednesday 14 April 2021 Requests to speak should be sent to sue.whitehead@oxfordshire.gov.uk together with a written statement of your presentation to ensure that if the technology fails then your views can still be taken into account. A written copy of your statement can be provided no later than 9 am 2 working days before the meeting.

Where a meeting is held virtually and the addressee is unable to participate virtually their written submission will be accepted.

Written submissions should be no longer than 1 A4 sheet.

6. Business Management & Monitoring Report - February 2021 (Pages 15 - 98)

Cabinet Member: Deputy Leader of the Council and Cabinet Member for Finance
Forward Plan Ref: 2020/155

Contact: Louise Tustian, Head of Insight & Corporate Programmes Tel: 07741 607452/Hannah Doney, Head of Corporate Finance Tel: 07584 174654

Report by Corporate Director Customers & Organisational Development and Director of Finance (**CA6**).

This report sets out Oxfordshire County Council's (OCC's) progress towards Corporate Plan priorities for 2020/21 – February 2021.

Cabinet is RECOMMENDED to note this month's business management and monitoring report.

7. Strategic Vision for Oxfordshire (Pages 99 - 150)

Cabinet Member: Environment

Forward Plan Ref: 2021/030

Contact: Daw Pettis, Strategic Planning Team Leader Tel: 07771 983395

Report by Corporate Director Environment & Place (**CA7**).

As a partner of the Growth Board, the County Council has been part of the commissioning and development of a new Oxfordshire Strategic Vision for Long-Term Sustainable Development. The Growth Board published a draft Vision document for engagement in November which was considered by Cabinet on 15 December. The reports sets out Oxfordshire's Strategic Vision for agreement.

The Cabinet is RECOMMENDED to:

- (a) Agree the final Oxfordshire's Strategic Vision for Long Term sustainable Development (attached at Annex 1), noting that it was endorsed by the Oxfordshire Growth Board at its meeting on 22 March.***
- (b) Consider agreeing the Vision as the basis for informing future county council plans and strategy development, notably the Local Transport and Connectivity Plan (LTCP), the Oxfordshire Infrastructure Strategy (OXIS) and the future Nature Recovery Network Strategy.***
- (c) Note the implications and observations outlined in paragraphs 13 to 25 in this report.***

8. Highway Maintenance Contract Extension (Pages 151 - 184)

Cabinet Member: Highways Delivery & Operations

Forward Plan Ref: 2021/024

Contact: Roland Gilbert, Contracts Manager – Interim Tel: 07783 879015

Report by Corporate Director for Environment and Place and Corporate Director Commercial Development Assets and Investments (**CA8**).

The County Council needs to make a decision on whether to grant a two-year extension to its highways contract. This report sets out the options that are available to the Council and recommends an extension is granted, subject to both parties committing to a programme of service improvement, cost reduction and social value enhancement.

The Cabinet is RECOMMENDED to

(a) Support an extension to the highway maintenance contract by two years to the end of March 2025.

(b) Delegate authority for the completion of the extension and associated Framework Alliance Contract (FAC) to the Corporate Director for Environment & Place in consultation with the Corporate Director of Commercial Development, Assets and Investment, and the s151 Officer.

9. Developing a Strategic Framework for Oxfordshire County Council Libraries and Heritage Services (Pages 185 - 200)

Cabinet Member: Education & Cultural Services

Forward Plan Ref: 2021/046

Contact: Lesli Good, Assistant Director – Cultural Services Tel: 07930 617798

Report by Corporate Director for Customers and Organisational Development (**CA9**).

The council's current library and heritage services provide a network of assets in our local communities and an active and passionate community of volunteers. Our libraries provide a 'footprint' in many communities, geographically spread across the county, on which to build and develop responsive library and added value services that explicitly meet local needs.

There is evidence from other authorities that a clear vision and strategic framework for the planning and delivery of these services can strengthen the contribution they make to wider community outcomes. As we move out of the pandemic and make plans for economic and community recovery the time is right to improve our strategic ambition and planning for these services.

The report seeks approval for the development of a clear vision and strategic framework for the planning and delivery of libraries and heritage services to strengthen the contribution they make to wider community outcomes.

The Cabinet is RECOMMENDED to

- (a) Agree the purpose for libraries and heritage services set out in para 28 and the development of a strategic framework to enable these services to contribute more effectively to broader community outcomes in line with the council's statutory duties and strategic vision 'Thriving Communities for Everyone in Oxfordshire'.**
- (b) Ensure the role of the libraries and heritage is widely acknowledged as a significant contributor to economic growth and development in the county and the region by setting out the ambitions and planned outcomes in strategic plans.**
- (c) Agree that the development of the strategic framework should be based on detailed understanding of local need and engagement with stakeholders as set out in para 34 to 38.**
- (d) Agree to the development of a Member Engagement Plan to build a shared understanding of the contribution of these services to community outcomes.**

10. Reprovision of Maltfield House - New Build Children's Home (Pages 201 - 206)

Cabinet Member: Children & Family Services

Forward Plan Ref: 2021/041

Contact: Lara Patel, Deputy Director Children's Services Tel: 07917 534366

Report by Corporate Director of Children's Services (**CA10**).

To seek approval of the proposal to change the design specification of the new build children's home from six to four beds.

The Cabinet is RECOMMENDED to approve the proposal to change the design specification of the new build children's home from six to four beds

11. Delegated Powers - April 2020

Cabinet Member: Leader

Forward Plan Ref: 2020/156

Contact: Sue Whitehead, Principal Committee Officer Tel: 07393 001213

To report on a quarterly basis any executive decisions taken under the specific powers and functions delegated under the terms of Part 7.1 (Scheme of Delegation to Officers) of the Council's Constitution – Paragraph 6.3(c)(i). It is not for Scrutiny call-in.

12. Forward Plan and Future Business (Pages 207 - 208)

Cabinet Member: All

Contact Officer: Sue Whitehead, Principal Committee Officer Tel: 07393 001213

The Cabinet Procedure Rules provide that the business of each meeting at the Cabinet is to include “updating of the Forward Plan and proposals for business to be conducted at the following meeting”. Items from the Forward Plan for the immediately forthcoming meetings of the Cabinet appear in the Schedule at **CA12**. This includes any updated information relating to the business for those meetings that has already been identified for inclusion in the next Forward Plan update.

The Schedule is for noting, but Cabinet Members may also wish to take this opportunity to identify any further changes they would wish to be incorporated in the next Forward Plan update.

The Cabinet is RECOMMENDED to note the items currently identified for forthcoming meetings.
